

*St. William Parish Council
Minutes of November 19, 2009 meeting*

Present: Luanne Corcoran, Tom Dougherty, Fr. Curt Frederick, Tina Hannaman, Mike Hoge, John Kendellen, John Kennedy, Ann Kremel, Fr. Jason Lavann, Anne Mraz, Joyce Pindel, Jeff Roubik, Sue Sieger, Marcia Slowinski and Mary Thiel

Excused: Paul Seifert
Guest: Doug Byers

Mike Hoge called the meeting to order. The group was led in prayer by Anne Mraz; all then said the parish mission statement together.

The minutes of the October 15 meeting were reviewed. Tom Dougherty moved they be accepted as printed, Sue Sieger seconded and the council approved by voice vote.

There were no parishioner comments.

Under committee reports:

Prayer and worship: Anne Mraz reported on the October meeting of that committee where they did a draft of their guidelines, spoke about Advent and reviewed the procedures for H1N1 flu in church. The ministry groups also reported.

Christian formation: John Kendellen said they had had a discussion at their last meeting on what effects there might be on Christian formation with the Waukesha public schools moving 6th graders to their middle schools. They are looking into the Rainbows program for children who are going through crisis such as divorce or death of a family member.

Human concerns: Mary Thiel said they had several guests at their November meeting. Marji Kennedy came to speak about the reverse collection the weekend of 12/12-13 and of mini-collections that will begin in the new year for small items for specific agencies (one agency per month.) Bob Beglinger came to speak about the Waukesha County Habitat for Humanity and whether St. William's might again be involved; he will also speak to the men's ministry group. Ann Kremel came to speak about the Mass of Remembrance held 11/2. Mary also said that the Fair Trade weekend would be 11/21-22 in conjunction with hospitality weekend. There was some discussion by the council about Habitat for Humanity. Mary then presented the outreach recommendations for November. John Kennedy moved they be accepted as presented; Jeff Roubik seconded and the council agreed by voice vote.

Finance/administrative services: Luanne Corcoran said they met the week of 11/9 where they saw the full financial statement and asked for more detail; they will continue these reviews. They will meet again in January and then twice each in the months of February and March so they can serve as the budget committee. Dennis Nelson will serve as vice-chair. Marcia Slowinski then distributed the September comparative financial report. She noted there was a slight increase in revenue over last year and that expenses were on target.

Human resources: Fr. Jason said there were five parishioners on the committee who were very knowledgeable in this area. David LaBorde is chair. They are working on shoring up

hiring practices for the parish and working on the employee handbook. They will also help with interviewing potential staff members, such as a new administrative assistant for Adult & Family Ministry.

During liaison reports:

There continues to be no *youth report*.

Waukesha Catholic: Jeff Roubik reported that 48% of the parent households returned a review of the system and are for the most part pleased. Those reviews will be gone over and reviewed by the whole committee at their next meeting. To cover the shortfall in last fiscal year's budget, ending June 30, the committee approved removing \$93,223.08 from the endowment fund. Tuition assistance appeals and the Italian dinner in October raised more than \$7000. The dinner/auction is planned for February 13. A preliminary look at the revenue stream for this fiscal year projected a \$51,000 surplus. Vision 21 was mentioned at their last meeting and board members raised some concerns about its effect on the school system. The council then asked some questions about the surplus, and if there was any special "push" at the auction (it will likely be "smart" boards again.) Jeff said that there were lots of pieces for the auction already.

Under old business:

Sound system: Mike Hoge said that parishioner Karen Nelson had done a thorough analysis of the system in church and reported that the solution in place is the right one for the space. She did make some suggestions for possible upgrades in the future. Fr. Curt affirmed that and said that Amy Haas, the parish nurse, would be doing some columns for the bulletin encouraging use of the hearing devices the parish has. There was some discussion by council members.

Roof status: Fr. Curt has asked three roofing firms for proposals; those are due in early December. An ad hoc group will consider what the best solution would be and make a recommendation to the parish council. There was some discussion by the council.

Vision 21: Fr. Curt said that the priests of the Waukesha parishes had begun their discussion and would meet again on December 1. Getting the councils together to consider the future of ministry in Waukesha was also raised by St. Joseph's council. Fr. Volkert will be back from sabbatical the end of December so conversation will continue until he can have input as well. There was some discussion by council members.

Parish council constitution/bylaws: The revised version had been sent by email to council members the day before this meeting. Mike Hoge said the group has worked through the current documents and the archdiocesan template, modifying them to reflect how the process works at St. William's. He opened up the meeting for discussion on the proposed documents. Suggestions for changes were made in wording in one section about the nomination/election process and some modifications were made for consistency in style throughout the documents. Sue Sieger moved to accept the documents as modified; Tom Dougherty seconded and the council agreed by voice vote. Mike Hoge said that, after the changes were made, the constitution & bylaws would be submitted to the Archdiocese.

There was no *new business*. Mike Hoge reminded the council that there was no December meeting.

During the *pastor's report*:

Fr. Curt said that the finance, HR, and IT committees were all up and running. He said the budget process would begin in January with input from staff members. He will be evaluating all the directors of ministry. He said that the parish has surpassed its Catholic Stewardship Appeal goal again which continues a long-standing response to this archdiocesan appeal. He felt that programming in the parish was going well. Fr. Curt reminded the council of the January party at the rectory for council & staff, invitations for which were literally in the mail.

There was no other business.

John Kennedy moved that the meeting be adjourned; Fr. Jason seconded and the council approved by voice vote.

recorded by Pat Knuth